## MIDDLE BUCKS INSTITUTE OF TECHNOLOGY

SECTION: PROPERTY

TITLE: DISPOSAL OF SURPLUS

FURNITURE, SUPPLIES, BOOKS AND EQUIPMENT

ADOPTED: July 1, 1991

**REVISED**:

	706.1. DISPOSAL OF SURPLUS FURNITURE, SUPPLIES, BOOKS AND EQUIPMENT
1.Purpose Pol. 706.1-R	The Executive Council recognizes that decreases in enrollment, changes in programs offered, and other factors make it necessary for the school to dispose of surplus and/or outdated furniture, supplies, books and/or equipment.
2.Delegation of Responsibility	The Business Supervisor, under the direction of the Director, shall be responsible for the proper disposition of all such items.